

Project Team Minutes
9/20/17
Start 1:07

Members:

Present:

- Eddie Daniels (Co-Chair)
- Will Atkins
- Dr. Sharon Austin
- Gabe Lara
- Carl Simien
- Robert Lemus
- Don Kelly
- Cydney McGlothlin
- Tony Williams
- Lindsay Perez
- Mike Lindsay
- Nicole Mickels

- I. Welcome – Eddie Daniels, Co-Chair
 - a. Eddie reviewed the purpose of the Project Team and how the Student Advisory Committee will consist of students and some alums.
 - b. The committee will have a student chair. The chair person on that committee will be a co-chair with Eddie on the broader committee.
- II. Introductions
 - a. Everyone went around the room to introduce themselves
 - b. Eddie will chair – This is a beginning of series of meetings; these first meetings the architects will be doing a lot of listening so the Project Team will need to be doing a lot of talking
- III. Eddie introduces Cydney and she overviewed the plan for the meeting
 - a. Each of these series of meetings will have follow-up meetings
 - b. Students were clear in stating that architects must come in with an open mind and no preconceived notions from previous designs
 - c. Will readdresses the foundation of the process and the communication process
- IV. Eddie says that the guiding principles for the project will be finalized once they meet with the student advisory committee
- V. Eddie says that they do not yet have a student co-chair
 - a. Explains that the primary purpose of student advisory is to promote excitement among students and facilitating gather input for students so students are heard
- VI. Nicole then facilitates an activity with drafting ideas on paper and placing them on vision boards
 - a. Nicole says that they will listen and come back with a visual consensus and will add to the visual boards as the meetings go on
 - b. They want to get the heart and the essence of each institute

- VII. Introduces the activity on poster paper
 - a. What types of spaces are your priority?
 - b. How do you envision using the space?
 - c. How do you want the new space to feel?
 - d. How do you think we can impose our communication, design input and transparency?

- VIII. Project Team takes time to write down answers to the questions on sticky notes
 - a. What types of spaces are your priority?
 - i. Flexible spaces, living space, feels like home away from home, celebrates culture and history, collaborative/interaction/collision spaces, learning opportunities like wall art
 - ii. Work spaces/staff: work stations for ambassadors and full time staff, keeping in mind acoustics and privacy
 - iii. MUST: La Casita – 2nd floor balcony & IBC – front porch ground floor
 - iv. La Casita: First floor feel like home, living area, coffee station, lounge, kitchen; second floor is meeting space and study
 - v. Want larger space to be able to be turned into smaller spaces
 - b. How do you envision using the space?
 - i. Café Style tables with power group work
 - ii. Collaborative open house/welcome
 - iii. Activities for inside and outside; exterior/middle functioning space usage
 - iv. Open floor space
 - c. How do you want the new space to feel?
 - i. Reflection and legacy of culture but not be a museum; feels like home
 - ii. La Casita: Lounge/Coffee Shop feel with café style plug-in tables with big bookshelf in the back and
 - iii. IBC: first floor for social gathering with comfy but also study/work space; walk in and take a deep breath because you're in a space you can retreat
 - iv. Have space that is flexible and can be used for a variety of things like studying, meetings, social events - not exclusively studying
 - v. Gabe says no to limiting a space for quiet space; suggests this example: Tuesdays and Thursdays designate 3 hours a day for quiet hours for studying upstairs
 - vi. Eddie says: yes it needs to feel like home, but it needs to be an educational home; gaining knowledge and learning aspect is critical
 - d. How do you think we can impose our communication, design input and transparency?
 - i. (Did not get to this question)

- IX. Nicole moves on to the visual board and documents input on the following:
 - a. Staff Needs
 - i. Will addresses all the programs since August that have been using the MCDA Space and how it would be nice to have an open floor plan for these programs to also take place in the Institutes
 - ii. Storage
 - iii. Small custodial closet
 - iv. Space for tables and chairs
 - v. Miscellaneous storage space

- vi. Gender Neutral bathrooms
- vii. Showers – for LEED certification – there was a concern for showers with the homeless interacting with students and safety

b. Student Needs

- i. Couch/lounge area
- ii. Open floor plan space
- iii. Freely gather and be who they are
- iv. Need technology
- v. Power and plug ability
- vi. Locker needs

c. Alumni Space Needs (will revisit during later sessions)

d. Exterior Space Needs

e. Big Ideas

X. Meeting adjourns at 2:15pm